

Cedar Rapids Hockey Association

Meeting Minutes

Thursday, September 1, 2011 6:30pm

- A. **Type of Meeting:** Board Meeting
- B. **Meeting Facilitator:** Jill Johnson, CRHA Board President
- C. **Call to order** at 6:36pm concluded at 9pm
- D. **Roll call:** Jill Johnson, Tony Paoli, Laurie Patel, Tyler Sturtz, Heather Adams, Brett Carlson, Jim Chaffe, Sean Dunkle, Rod Hullaby, Jeff Winders, Tom Stewart
Also present: Kelli Delfosse, Brian Vester, Jake Hults
Absent: Tom Stewart, Sean Dunkle
- E. **Approval of minutes** from last meeting First: Tony Second: Jeff
- F. **Treasurer Report:** *Tyler: The reimbursement and pre-approval requirements for CRHA purchases was explained. Tyler stated that the need for a correct and accurate paper trail could be accomplished through simple emails. The CRHA has ordered a great deal of needed goalie and ADM equipment. We ordered rink dividers at a cost of \$4300, this was paid for through a CRHA Golf Outing donation from Modern Piping for \$2000 and a matching grant from the USA Hockey Association. Sean Dunkle has ordered about \$1000 worth of ADM equipment. Jake Hults has ordered about \$500 worth of goalie gear. The goalie gear was purchased through a combination of goalie clinic funds and 50/50 raffle funds. The CRHA ordered mini nets at a total of \$836. The Garage Sale netted \$310 and the Golf Outing profited \$1500. The Tryout sessions brought in approximately \$1300. We had very minimal cost this year during the tryouts due to extensive amounts of volunteers. The bank is going to get Tyler two debit cards in the CRHA's name. Tyler and Jill will keep the cards. The cards will draw from the main account.*
AI: The Executive Committee will meet to discuss the finances and set up of the scholarship program.
AI: Brett will contact Tyler about the needs for more water bottles, coaches' boards and puck bags. These are necessary purchases for the new teams.
AI: Brett will also make sure all teams have basic helmet repair kits, first aid kits and make sure there is a tool box for the cage.
AI: Sean will let Tyler know what puck bags are needed for the ADM drills.
- G. **Open Issues**
- H. **Try Hockey For Free Day:** Updates Heather and Rod: *The Play Hockey for free day of November 5th is being organized by Heather and Rod. They have been in communication. They are trying to get TV personalities, former NHL players and activities planned. The RR are out of town on this day so they will be unavailable. Heather and Ron will share more plans as they are finalized.*
- I. **ADM and Goalie Equipment Needs:** *This is process has been started.*
AI: Sean and Jake will send Laurie a current list of needs after the previously ordered gear has been received.
- J. **Hockey Director Review Process:** Updates Sean and Tony: *The executive committee met with Kevin on Wednesday afternoon. The group went over the current CRHA needs. The board asked Kevin to facilitate a power skating clinic every fourth week of the season. The schedule will be finalized when the rest of Kevin coaching commitments are in place. The board expressed to Kevin that they would be very flexible in schedule due to outside factors and events. Sean and Kevin will work on all sessions pertaining to Kevin at least a week prior, this will give Sean a chance to confer with the current ADM coaches on their roles during the sessions.*

Kevin has agreed to work towards improving communication between himself and the CRHA coaching staff.

K. Reimbursement Forms and Tracking of Income: Tyler: *covered above*

L. Concussion Clinic: Did everyone review the packets? What is the stance of the CRHA?
HA____ TS____ SD____ CH____: *Heather, Tom, Sean and Chad still need a chance to review the concussion packets. Jim said that the law was brought up during the MYAHA meeting. The MYAHA group has not made a formal decision on how this will be addressed. The CRHA will wait to see what the formal guidelines are prior to creating new by-laws. The rest of the discussion was tabled until October so that all board members will have a chance to review the packets.*

AI: Jill will check with Kyle Larson as to the impact of the concussion law has on the referees.

M. ADM Volunteer Coaches Demonstrations: *Sean will schedule two Monday evening sessions of one hour each a couple of week apart to review with the new ADM coaches the drills and process. The board suggested opening up the clinic to all CRHA skaters. The skaters would be charged \$5 for the hour of drill. The cost would then cover the expenditure of the ice cost. The skaters would also get the chance to learn the new drills and the coaches would have talented skaters to practice the proficiency of the drills. We would allow up to 60 kids in each session. Jim mentioned that the ADM website was posting that the ability to mix up the age levels and skill levels is acceptable practice. Tony gave the first ok and Jill seconded it.*

AI: Sean will schedule two hours of ice time to demonstrate all the proposed drills to the volunteer coaches.

N. Golf Challenge Committee needs to set up a meeting time: *The committee has been waiting for the start of the season to meet. Jeff expressed interest in helping with the event next year.*

O. Web Liaison Role: Jill will set up some guidelines for the team web liaisons:

AI: Kelli and Jill will meet with the individual team liaisons to discuss the roles and guidelines of the web liaisons.

P. Basic Helmet Repair Kits, Tool Boxes and First Aid Kits for all the teams: *discussed above*

Q. **New business**

R. Mid-West League Updates: Jim: *Jim attended the CEP Clinics and Midwest Hockey League board meeting in Des Moines. The first session covered CEP certification, and Level Clinics. Jim is the Representative that will lead the Level 1 Clinics. The clinics at Levels 1, 2, and 3 cost \$40 there can be 12 participants and the program goes from 8am-4:30pm. The MWL is taking the clinics very seriously and will provide guest speakers and evaluators. The CRHA will pay for the ice time. Les has asked Jill if the CRHA will host a Level 3 Clinic. Jill will check on ice times. The Level 3 clinic can be taken twice, thus given a 6 year status. The modules are \$10, anyone who helps with the ADM drills will need these as well. Before December 31, 2011, everyone will need to take their required module levels. Jill will ask Les to verify the exact modules needed for the ADM coaches. Jim will look into the Grow the Game Incentives available to associations. Jill will get the links to the information concerning the new bantam checking rules. Jill will ask Kyle Larson about checking into the background checks on coaches. The process is going to an online version. The original background check will be good for three year. The board decided to do this annually. If something occurs with a coach in the interim years the boards are allowed to decide the appropriate course of action. The programs will be given guidelines and suggestion on how to handle various scenarios. Jill will check to see who has sent in the reports in the past. As this person will be responsible for responding to incidents. The number of people who receive the information needs to be kept to a minimal for privacy reasons. The conference discussed the 2for2 Program which is a retain 2 and get 2 more skaters program. Heather will check into this . Two new associations were added to the level. They are Carriage Club, a program that requires a \$30000 fee and \$300 a month in dues. The second program is out of Dodge, KS. This program is half Hispanic and most are not legal US citizens. This rink is going to try and make a go of the program. They have had great interest and support. . The MWL is encouraging its members to truly consider all the tournament plays it offers. The*

programs have had a poor reputation in the past and have worked to improve this fact. The weekend of the scheduled tournaments are: Travel: Dec 9, Jan 6 and Feb 10. and for Select: Dec 16, Jan 13 and Feb 17. The locations were not available as of yet. The CRHA needs to decide by November 1 as an organization if we are going to join again. The MWL is taking volunteers for the regional games. Jim will get information on the format and locations. There will be 10-11 teams per age group. The program is also moving away from the A and AA ratings and stating things as Tiers. Jim has USA Hockey Rule Books for all the teams.

AI: Jill will check on ice times for a possible Level 3 clinic

AI: Jill will ask Les to verify the exact modules needed for ADM coaches

AI: Jim will research the Grow the Game Incentives available

AI: Jill will speak with Kyle about background checks

AI: Jill will see who sent in the information in the past

AI: Heather will research the 2for2 Program

AI: Jim will find out the format and location of the tournaments

Tabled: The CRHA future involvement in the MWL

S Level 4 Tier Clinics: *The clinic is set for September 24th; Brandon DeWolf will also be in attendance. We need some of our coaches to attend. The other clinics are as follows:*

Sunday 18 September – Quad Cities – Level 1 and 2

Sunday 15 October – Dubuque Level 1

Sunday 30 October – either Iowa City or Cedar Rapids for a Level 3

Sunday 13 November –Cedar Rapids Level 1

Sunday 4 December - Iowa City Level 1

AI: Sean will create a master list of all coaches, their current level of certification and expiration of that certification.

AI: Kelly will post the clinic information on the CRHA website

S. Officiating Seminar on September 10th in Cedar Rapids: What does the CRHA need to do? *We need to inform our members to attend.*

AI: Kelly will send an email reminder to the CRHA members

T. Is the CRHA establishing tournament and jamboree guidelines for the teams? *Brett has been meeting with Jeff Dralle to discuss and find possible ice blocks to host a tournament. The ideal weekend would be when the RR have one home game; this allows the visiting teams to enjoy the tournament and a game. The PeeWee/Bantam tournament is also being planned. The addition of two set of teams at each level complicates the scheduling process as more ice time is needed. In the past the mites and squirts have hosted tournaments together, with the factor of three squirt teams and the change to cross ice for the mites the plans have being revised in relations to available ice times. Brett will inform the board when definitive dates and times are set.*

V. What are the Lady Riders' plans? *The Lady Riders are currently searching for a coach. When they have established their teams' agenda they will contact Jill. Jill is set to meet with the team next week to help gauge their progress. Kevin has offered to help facilitate one of the team practices but will be unable to travel with the team due to UofI Hockey obligations. The Lady Riders are having a mandatory parents' meeting on September 12th. The coach for the program needs to be a Level 4 if the program is Nat'l bound, if not the coach has to be working towards the higher certifications. The program may need to move down to the JV level. As an organization we have a very large gap between the current lady rider skaters and the upcoming girls in our current CRHA program. As a program we need to think of ways to expand the sports of women's hockey, how does expanding the sport pertain to the current team and future teams and what is the vision to create a strong program.*

AI: We need a board member to take up the responsibility of researching the "Grow the Program" plan. This task is not assigned.

W ADM Master Sheet: *We will do this in house as Kinko's was \$500: The cost of creating 15 laminated ADM ice drill schedules was \$500 through Kinkos.*

AI: Sean and Laurie will create the necessary templates and packets.

X. Coaching and Assist Coaching Placements: *Sean has been working with Brandon DeWolf, the Bantam teams head coach, in securing another assistant coach for Bantam team 2. The assistant coach for team 1 is Jon walker. Brandon and Sean have a strong candidate and will inform the board if he accepts.*

Y. Scheduling of the CRHA Ice Blocks Review and Approval: *The board was given three possible ice schedules. A schedule with the Lady Riders hosting all their practices at the CRIA, some of their practices and none of their practices was what was reviewed. The variable factor was the participation of the Lady Riders. The Lady Riders are currently seeking a permanent coach. The possibility of skating some practices at the Coralville Ice Rink were considered by the Lady Riders, as their team members travel from every section of Iowa. The board decided to select the schedule that included the Lady Riders having all of their practices at the CRIA. The board has given the Lady Riders the median time block of 6:15pm across the practice schedule. It is believed that this will allow for adequate travel time to and from their homes. The board will share the final schedule with Jeff Dralle as soon as possible. This plan gives the CRHA 12 one hour time blocks. The board also decided against pursuing separate 3x3 blocks of time for each team. The board realizes that the Lady Riders may need to alter their team plans, and have made several possible relevant uses for the established times.*

Z. Budget: How are we going to bill per player: *Several possible scenarios were relayed but a final decision was not reached. The board discussed the fact that there are four mites team, but the teams are small. The consensus was not made as to whether the mites as a group would have one treasurer, one team manager, one web liaison and one fundraising coordinator. This is still being discussed.*

AI: The Executive Board will need to meet to discuss the billing of players, team responsibilities and ice times.

AA. Non-CRHA skaters during ADM Drills for Mites and other possible openings. : *This will be decided when the final schedule is completed.*

BB. Sponsorship Committee needs to meet and make decisions on goals and needs: *The Sponsorship Committee will be formed once the teams have held their individual meetings.*

CC. Goalie Practices: Jake: *Jake, Mike and Dan have decided that there will only be one mite goalie asked to participate in the goalie clinics. The skater is a current goalie. The coaches feel that the mite skater is not ready technically to skate as goalies. The mites program will be changed to the cross ice format which does not include goalies as individual skaters. The goalie program will focus on the Squirts and up skaters. The coaches will create a Tri-Goalie night where the incoming squirts will have chances to practice the position of goalie and learn the techniques. The CRIA house league goalies will be welcomed at the clinics with prior approval of the current goalie coaches.*

DD. 50/50 Raffles: *The CRHA currently has 15 of the thirty 50/50 raffles allotted during the RR home games. Jill will speak with the new fan club president about acquiring all 30 of the raffle nights. The fan club is undergoing a great deal of change and might be open to a percentage of the proceeds. If Jill is successful in getting the other evenings the possibility of each board member being responsible for an evening has been brought up. The average income from the ticket sales is about \$250.*

CC. Next Meeting is Thursday, October 6, 2011 6:30pm