

# Cedar Rapids Hockey Association Meeting Minutes

Thursday, October 6, 2011 6:30pm

- A. Type of Meeting:** Board Meeting
- B. Meeting Facilitator:** Jill Johnson, CRHA Board President
- C. Call to order** 6:30pm 6:45pm adjourned at 9:10pm
- D. Roll call:** Jill Johnson, Tony Paoli, Laurie Patel, Tyler Sturtz, Heather Adams, Brett Carlson, Jim Chaffe, Sean Dunkle, Rod Hullaby, Jeff Winders, Tom Stewart  
Absent: Sean Dunkle Tom Stewart Rod Hullaby
- E. Approval of minutes** from last meeting First: Tony Second: Tyler
- F. Treasurer Report:** Tyler: *The administrative fee was raised to \$500 per team. This fee had not been raised in the past. The CRHA policy states that the administrative fees can be up to 10% of a team's complete expenses, in our case that means some teams would be paying up to \$1000, so the fee of \$500 is within range. The Mites program as a group will pay \$1000. Jill motioned that this be accepted and Brett seconded. It was stressed to all team treasurers that the financial breakdown of payments was going to be collected more in the realm of 50%, 30% and than 20%. As an organization we have lots of upfront cost that need to be covered from tournaments fees to ice time. Double Roster players will help pay for tournaments that they are available to attend. But their primary responsibility will be to their main team.*
- G. Open Issues**
- H. Financial Expenditures to start the Season:**  
*We have a couple of parents working on getting extra water bottles. We have a few extra white boards if needed. Brett still needs to get some puck bags for the Mite teams Brett is getting the rest of the helmet and first aid kits that are needed.*  
*AI: Brett will get puck bags and kits*
- I. Try Hockey For Free Day: Updates Heather and Rod:** *Heather previously sent the minutes to the web meeting she attended in regards to THFF day. Rod and Heather are going to set up an online volunteer sign up to use. USA Hockey requires that all skaters planning to attend the program pre-register online. USA Hockey requires that all coached participating in the event have the proper coaching certification and are registered. The THFF group is sending 1500 cards that can be passed off to potential participants. All skaters will need to wear a helmet, and some sort of gloves. Heather mentioned that the CRIA has 30 bike helmets that can be used. As an association we will reach out to our members and ask if they have extra gear and sticks that can be brought in. Jill is going to speak with the RR organization about asking the RR player to help pass out the 1500 cards. Jill is also going to ask the RR organization to help promote the event. Heather will create a flyer. Heather has contacted Scheels and Dicks for possible donations. We will have a meeting during the Squirts and Mites ADM sessions to ask the parents to help promote the event.*  
*AI: Volunteer Site either Heather or Rod*  
*AI: Heather will confirm the use of the CRIA bike helmets AI: Jill will discuss THFF with the RR organization*  
*AI: Heather will create flyers and take some to Scheels to help promote the event*
- J. ADM: How is it going? Payment for new skaters?** *Tony will be there next week to check in new skaters and to be sure that everyone has paid. We are going to pro-rate the ADM fees over the course of the season for players who which to start the ADM Skills Night. Tyler discussed that a season of ADM averages out to \$130 a CRHA skater, this includes the 5 evenings of Brook's instruction. Jeff Dralle has asked that volunteers do not walk through the zamboni area as this is a violation of the CRIA safety policy. Brett will purchase a chain and lock to insure that the small ADM nets are not stolen. There will be keys issued to Sean (Jolene), Heather, Brett and Jake Hults. This is to allow for all ADM gear to be accessible prior to Drills. Laurie will reach out to the HS team and Chad Horner to see if they wish to participate.*  
*AI: Someone needs to see if Waterloo or IC players are interested in joining the ADM Drill Night-This task is not assigned.*

- K.** Concussion Clinic: Did everyone review the packets? What is the stance of the CRHA?  
 JJ\_\_\_ TP\_\_\_ TS\_\_\_ BC\_\_\_ HA\_\_\_ TS\_\_\_ JC\_\_\_ SD\_\_\_ RH\_\_\_ JW\_\_\_ CH\_\_\_  
**AI:** Jill will check with Kyle Larson as to the impact of the concussion law has on the referees.  
*Tabled until November It was discussed that we need to have a medic or someone from St. Luke's Hospital present during Tournaments. Kyle Larson stated that referees do not have the authority to force players to leave the ice after a possible concussion.*
- L.** Web Liaison Role: Jill will set up some guidelines for the team web liaison: *Tabled until November*
- M.** Midwest League : *as an association we need to decide if next year we are going to make this mandatory for the top level team, discussion was tabled until November.*  
**AI:** Jill will ask Les to verify the exact modules needed for ADM coaches  
**AI:** Jim will research the Grow the Game Incentives available: *the purpose of this program is to add 2 more players than last year and retain two players. Our association's goal was 3 players and we had 7 players. Our numbers were lower than other programs because we separate the house league programs with the travel league program. We did get entered into a raffle because of reaching our goal.*  
**AI:** Jill will speak with Kyle about background checks: *as a board were need to register every year, coaches need to register every year and so to officials.*  
**AI:** Jill will see who sent in the information in the past  
**AI:** Heather will research the 2for2 Program  
**AI:** Jim will find out the format and location of the tournaments
- N.** Coaching Clinics: *The CRHA will reimburse coaches for any Level 4 training*  
**AI:** *Sunday-October 23 –Mason City Level 2:*  
**AI:** *Jeff will forward this information to all coaches*  
 Sunday 30 October – Iowa City  
 Sunday 13 November –Cedar Rapids Level 1  
 Sunday 4 December - Iowa City Level 1  
**AI:** *Sean will create a master list of all coaches, their current level of certification and expiration of that certification.*
- O.** Budget: How will billing work for ADM and Team Practices? *Discussed above*
- P.** **New business**
- Q** New Team Treasurers Meeting: Tyler *Discussed above*
- R.** Grow the Program-Lady Riders: We need to put together a committee: *Jill feels that the Association needs to help advertise and promote the Lady Rider program. We also want to make sure that the upcoming skaters know that they have the chance to play on an all girls team. We have a great age gap between our current CRHA skaters when it comes to girls. Committee would need to look at the possibilities. This could be a committee for all the CRHA families to participate in. We need to have something ready and visual for the Try Hockey for Free Day.*  
**AI:** *Jill will organize a CRHA committee, maybe by creating a whole CRHA email and asking for volunteers*
- S.** 50/50 Raffles for the Board: We need to get everyone signed up: *Sean and Jeff need to select games still. Jill had approached the Fan Club about utilizing their 50/50 RR games and the Fan Club agreed to give the games to the CRHA. This was based mainly on lack of participation among the Fan Club members. There are 30 games, so each team will get two games and each board member will get one game to work. Jill and the new Fan Club president will discuss what the appropriate compensation will be.*
- T.** Ice Schedule Changes: ADM? Team Practices? *this has all been clarified with Jeff Dralle.*  
**AI:** *Laurie will also resend the VB week schedule to all team managers and coaches.*
- U.** Team Pictures: *lots of dissatisfaction was expressed with the photographer used last year, so Laurie Patel will contact three alternate photographers and get rates and package programs. Also check to see if they donate any proceeds back to the organization.*  
**AI:** *Laurie will contact photographers*
- V.** Bantam Alternate Player Policy *Tabled for Monday*
- W.** Scholarships: What was decided about the program? *There are three possible scholarship needs being requested. The grants will not be as completed in the past. The new distribution will be \$250 \$500 and*

*\$1000. People that are receiving the scholarship need to abide by the rules of the scholarship program. This includes confidentiality, fundraising and appropriation of award after recipient completes partial payment to the program. All recipients to the scholarship program can participate in 50/50 raffles and team fundraisers. Tony and Tyler will meet to create a contract document that will be between the award winner and the CRHA. Expectations will be clearly defined. The recipient's effort and willingness to participate in fundraising efforts on their behalf will be reviewed prior to each installment of the scholarship. Recipients will not receive money back from the CRHA if their fundraising efforts exceed their financial obligation. The motion of a contact was given by Tony and second by Tyler.*

*AI: Tony and Tyler will meet to draft a scholarship contact*

**X.** Board Code of Conduct *Tabled until Monday*

**Y.** Christmas Week and End of season Practice Ice

*AI: Laurie will ask each team what their plans are for the week between Christmas and New Years*

**Z.** Next Meeting is Thursday, November 3, 2011 6:30pm