

Cedar Rapids Hockey Association

Meeting Agenda

August 4, 2011 6:30pm

- A. **Type of Meeting:** Board Meeting
- B. **Meeting Facilitator:** Jill Johnson, CRHA Board President
- C. **Call to order** 6:32pm, meeting ended at 8:50pm
- D. **Roll call:** Jill Johnson, Tony Paoli, Laurie Patel, Tyler Sturtz, Heather Adams, Brett Carlson, Jim Chaffe, Sean Dunkle, Rod Hullaby, Jeff Winders, Tom Stewart: Also present: Jake Hulst, Mr. Vester, Kelli Delfosse **Absent:** Brett Carlson
AI: Kelli will remove the names of the past board members from the CRHA website
- E. **Approval of minutes** from last meeting First: Tyler Second: Jeff
- F. **Treasurer Report:** Golf Challenge profits were \$1510.66
Several members expresses concerns over the implementation of the Scholarship Program. The main point was that the current program does not hold the recipients accountable for any individual fundraising. The second objection was that the money used could be more positively spent on funding needed ADM and Goalie Equipment. These purchases in turn benefit the complete CRHA program.
AI: A meeting is planned for 5:30pm on Wednesday, August 10th, to discuss the use of financial resources. This meeting will involve Jill, Tyler and Tony.
- G. **Open Issues**
- H. **Banner Removal:** Updates Tony
AI: Tony will meet with Jeff Dralle, Jeff has been busy with the office remodels and Tony has been dealing with family issues, so the timing has been difficult to set up.
- I. **Try Hockey For Free Day:** Updates Heather and Rod: What is the plan for the day:
Rod is still trying to get retired NHL hockey players to attend and sign autographs.
AI: Heather and Rod will meet and finalize the plans for the day.
AI: Tony will ask a local TV personality to attend
- J. **ADM:** Updates Sean and Jill
ordering, arrival, storage of equipment, goalie needs
Laurie: Q & A Session:
We only had three questions, do we still want to make an area on the web site? Laurie shared with the group the minutes from the parent meeting. It was not decided if the minutes would be posted on the CRHA website. The feedback from the program was quite positive. There were lots of volunteer coaches and the demonstration went smoothly. There are photos available for viewing on the website. The average player skated 1 hour and 15 minutes during the 1 ½ of ice time.
AI: Sean will schedule two hours of ice time to demonstrate all the proposed drills to the volunteer coaches.
AI: The ADM Equipment needs will be prioritized by Sean and he may order equipment as finances become available.
AI: Someone needs to discuss with Jeff Dralle where the new ADM equipment will be stored. This has not been assigned.

- AI:** Laurie and Sean will create a master calendar of all coaches and volunteers associated with the Skills Nights.
- K. Hockey Director Review Process: Updates Sean and Tony: *The board voted to not make CRIA house league mandatory for the Mite and Squirt levels. This vote was approved by Tony and seconded by Rod.*
- AI:** Jill, Tony and Sean need to meet with Kevin and discuss the CRHA plans.
- L. Tryout Committee: Updates Sean: *The Tryout Sessions are ready to go. Sean has evaluators and coaches lined up. The drills and skills that are going to be performed have been selected. Jill has assigned board members to essential jobs and assignments have been given out.*
- AI:** Sean and Laurie will meet to put all the names and data into excel spreadsheets.
- What is left to do? *Sean has the season program of skills and drills completed and ready to go.*
- AI:** Sean (or someone else) needs to make multiple copies and laminate the master set.
- Date changes August 16, 23, 25: *Heather sent out postcards*
- Who are the coaches and evaluators? *Sean has a list.*
- Registration Table: Kelli and Heather-What do you need?
- AI:** A list of supplies and forms is still needed.
- Jersey's to use, old Stallions? *Heather and Rod did a complete inventory of the cage and have shared the list with Sean.*
- Covering the windows for Squirt and above-Who can help and when? *The details for this are not complete. Questions remain on who will be available to do the work.*
- Parents' Meeting: Jill, Tyler and Jeff-Who is running it, who should be in the room? *Jill is in charge of this activity and is ready to go.*
- Anything else? *Jake Hults has drills ready to go for the goalies, but needs shooters. Mike V and Jake will evaluate the goalies.*
- AI:** Jill needs to speak with the rink and decide on a meeting location since the current party rooms will be unavailable.
- AI:** Jill has emailed Jeff Dralle about the curtains and will work on a schedule to put them up, after the Mite tryouts and before the Squirt tryouts.
- AI:** Meals for the evaluates need to be finalized. Tyler is going to check into possible donations.
- AI:** Jill will bring a laptop to the registration table for those that have not completed the process online.
- M. Cedar Rapids Hockey Association Golf Challenge Updates
- What are the plans for the proceeds, Best Bath? *Donation letters, web site, 18th Hole photos. The \$2000 donation from Modern Piping and the matching grant from USA Hockey have been used to purchase ADM equipment. The donation letters have been sent out.*
- AI:** Jill, Laurie, Cory and Heather: *The Golf Challenge Committee still needs to have a follow-up meeting to discuss plans and dates for next year's golf challenge and to review the last event.*
- N. Volunteer Links: Updates Laurie, *Kelli has created photo albums on the website under the media tab. Future discussion will be given to a separate volunteer link. Kelli has changed the Associations website to a Google format allowing teams to individually control the content.*
- AI:** Jill will set up some guidelines for the team web liasions to help improve communication.
- O. Garage Sale: Updates Heather: *People who donate to the garage sale can price the items themselves and split the profits 90/10 or donate all the proceeds to the CRHA. Heather advised the board that some of the younger player gear that does not sell should be kept in the cage for possible future use. Heather will manage the garage sale by herself, no other volunteers will be needed. The garage sale made \$310*

- P. Transition Roles-Is everyone comfortable and knowledgeable about their position? *Everyone seemed to be relating to their new positions just fine. Tyler and Chad are still processing through all the financial data, but everything is going fine.*
- Q. Reimbursement forms and Tracking of Income
Tyler is setting up a new process for preapproval of funds and for reimbursements. The processes will allow for greater tracking and understanding of the financial aspects of the association. This will help monitor the team budgets and the CRHA Master Budgets. It also helps with planning of future budgets.
AI: Tyler will send out the new forms to board members in the next two weeks.
AI: Tyler will send Heather the financial data needed for the Hotel/Motel grant.
- R. **New business**
- S Level 4 Tier Clinics: *Jill has sent all the board members the new guidelines and information regarding the new policies. The policies set rules on who is eligible to coach and at what levels they are able to coach at. The email also discussed training and programs available. Les is willing to come to Cedar Rapids on Septemeber 18 and October 1, to do some training and clinics. The example giving was if a coach begins coaching when his/her child is Mite, then by the time that youth is a Bantam the coach would need to be a Level 4 trained coach.*
AI: Jill will finalize with Les his availability and needs for training.
AI: A current list of coaches and their current level of training will need to be compiled. This will allow the board to know who needs future training.
The CRHA has one Level 4 Coach-Jimm Chaffe. As an association we did not reimburse coaches in the past for this training now that the guidelines have changed the board voted in favor of reimbursing coaches. This was approved by Heather and seconded by Tony.
AI: Someone needs to look into the possibility of having a “Teaching” Coach in our CRHA association. This coach could then teach our local coaches. This task is not assigned.
- T. Concussion Clinic: Updates Laurie
USA Hockey’s Policy: Laurie attended the Concussion Seminar. Three complete information packets were distributed during the board meeting. Each member is assigned a fellow member to pass the packet onto. At the September board meeting all the concussion information will be reviewed. Several board members expressed opinions on the validity of the laws, but Laurie asked all members to wait and form opinions after everyone has had a chance to review the material. The CRHA will need to decide at what level of awareness and guidelines the CRHA will be required to participate.
AI: All board members will review the concussion packets and forward the packet to the next person on their list.
- U. Hockey Newsletter: *Heather currently creates a newsletter and will continue to do so for now.*
- V. Tournament/Jamboree Quota per level? What has been decided?
The Mite Program will go to the cross ice format dictated by the USA Hockey Association. The board agreed that the Mites shall complete in only cross ice games, but did ok the possibility of each team attending a full ice tournament at the end of the season. This will be accomplished by combining a few small teams into one full ice ready team. The board has also elected to stay with the current “Move-Up” policy in our by-laws. The board recognized that because of our past use of full ice play with the Mite Program there will be disagreements among the associations parents when it comes to implementing the cross ice program. We realize that not everyone will be happy with the board decisions. The Tryout Evaluators will decide which players are eligible to “move-up” and who will be asked to “move-up”. A lot of this will be based on finalized team numbers.
- W. CRHA Skills Night and CRIA House League Overviews: *More information will be added when discussions have been completed.*
- X. Do we have a CRHA Tool Box -with items needed for all small equipment emergencies?

AI: Rod will purchase a basic helmet repair kit for each team and check to see which teams need first aid kits.

Y. Merchandising: Jeff: *The pricing provided by the RoughRider Organization is the same as the pricing provided by Tony. Tony does not mind if the association bundles their orders with the RR group. It will also allow the RR group to receive better pricing from its source. The board decided to not charge extra for player gear, but has elected to receive a small mark-up and profit on the adult gear. We will still be able to use our Junior RR logos.*

AI: Jeff will complete order forms.

Z. *Goalie Coach Jake Hults attended the meeting and shared with the board the current equipment needs of the goalie program. The board will discuss with Tyler ways to purchase and fund these essential goalie program needs.*

AA. Next Meeting is Thursday, September 1, 2011 6:30pm